

**Southeast Florida Episcopal Foundation  
Smith Charity Fund  
Emergency Relief Application**

The **Southeast Florida Episcopal Foundation** has set aside funds from its *Blair and Agnes Smith Charity Fund* for parishes/parishioners of the Diocese of Southeast Florida who have emergency needs that fall within the focus areas of the Smith Charity Fund guidelines--feeding, clothing, shelter and healthcare needs for needy children and elderly.

Checks will be written to the parish, with the rector or senior warden acting as administrator of the funds. The maximum allowable amount to be distributed to a parish from this Emergency Fund is \$1,000 within a two-year period.

Name of Parish:

Name of Rector requesting Funds:

Amount of Request:

Provide a brief description of the problem and how the funds will be used:

How is your parish equipped to respond to this emergency?

What resources will the parish use to assist with this emergency?

Does the individual/ family/ parish qualify for any other assistance?

Will the individual/family/organization be using other assistance? How much?

How will you account for the disbursement of these funds?

Please attach any support documentation that supports your request (for example, an invoice for medical or other equipment or supplies, photographs of damage).

*I do hereby acknowledge that the information above is correct and will authorize accounting of these funds. The funds will be used for the express purpose as outlined above. I agree to provide the Foundation with a letter detailing how the funds were used within six months from the date the funds were received.*

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Signature of Rector of Parish

Date